

Chipstead Place Lawn Tennis Club (CPLTC)

Committee Meeting Minutes

13 July 2016

In Attendance: David Pettitt, Ian Hooper, Graham Moore, Julie Brown, Magdalen Fry, Pat Udall, Sarah Horton, Adam Reavely

1. Apologies for Absence

Nick Christian, Shirley Christian, John Maunder, Tom Robinson

2. Minutes of June Meeting

- Minutes approved.

3 Matters Arising from June Meeting

- Following the decision to postpone the Quiz scheduled for June due to lack of available teams it was agreed that a date post Christmas was likely to generate a larger response based on evidence from the Jan 2016 quiz. As a result rearranged date is Friday 20th January 2017.
- Confirmed that Adam will advise the committee on a new date for the charity day in due course.
- It was agreed that Sarah will email members advising them of the agreed increase in visitors fees from £2 to £4. Note to be entered in the visitors book but the £4 to be left in the letter box at entrance to the path to the club grounds.
- A number of options for the converting the remaining Wellingtonia log have been explored but the committee agreed that at this stage it was perhaps best to leave it as it is.

4. Finals Day – Sunday 17 July

- Magdalen confirmed that umpires had been arranged for each finals match.
- The chairs for the umpires were in the clubhouse loft & would be brought down nearer the day.
- The junior finals would take place between 9am & 1pm with the senior finals commencing at 1pm with the mens & ladies singles. The singles matches would be best of 3 sets. The doubles matches also best of 3 sets but with a championship tie break in the 3 set.
- Tea, biscuits, cake , Pimms would be available in the afternoon with the possible addition of a BBQ if weather looked favourable.
- Pat confirmed that a new mens trophy had been ordered.
- Sarah agreed to email members confirming the above arrangements for finals day.

5. Questionnaire to Members

- Julie summarised the results from the 33 completed questionnaires returned by club members.
- Club facilities closely followed by opportunities to play tennis socially were the 2 most important issues to members.
- Facilities, opportunities to play competitively, cost of membership and coaching were all rated excellent or good. Members were least satisfied with opportunities to play socially.
- The survey indicated that the 2 most important areas to be focused on were improving opportunities to play socially and facilities.
- **Enhancing opportunities to play socially** – the committee concluded that this could be best progressed by emailing members asking them when they would like the club sessions to be held ie day of week plus time & to consider the options for enhancing the club sessions once this feedback was to hand.
- **Facilities** - Members were seeking new tennis balls to be available for club sessions. The committee agreed this could be implemented without delay & the practicalities were discussed & agreed under agenda item 14 (AOB). Other improvements to club facilities included Lighting for the path to the club & enhanced heating for the club house(both already being investigated). In addition better seating facilities in the clubhouse plus a TV which the committee agreed should be investigated.
- The survey had produced other useful comments / possible improvements which could be considered in detail once the priority issues had been progressed.
- It was agreed that feedback should be provided to members following the survey & Julie agreed to pull together a summary for circulation.

6. Membership Update

- Ian reported that 186 members had now paid their subscriptions which is 1 less individual than the whole of 2015 but 13 more than the same time last year. 15 individuals had left the club since 2015 but new members had matched this loss.
- It was encouraging to note that the number of juniors at the club was continuing to grow year on year with the 2016 level at 69 compared with 57 in 2015.

7. Finance Update

- Julie informed the meeting that the clubs financial position remained sound with £35,986 in the bank. Membership subscriptions for 2016 totalled £13,630 which was just under the final total for 2015 .

8. Coaching

- Adam confirmed that 23 juniors had entered for the finals day tournament which would run from 9am until 1pm approx.

- To enhance the playing options available for teenagers at the club Adam sought agreement to offering a teenage club night after the coaching session on Wednesday evenings from 7.30 to 9pm. The committee agreed this enhancement & it was agreed it could be advertised as student night. Adam will forward details ie minimum age/time/start date to Sarah who will email out to members.

9. Maintenance

- Confirmation of the schedule for the repairs to court 1 & the respraying of all courts was currently awaited from John. Graham agreed to email John to clarify situation including dates for work to commence & the period of time courts will be out of action. Once clarification received Sarah will email members advising them of the situation & Pat & Adam will check whether as a result any pre-scheduled fixtures will need to be changed.

-

10. Gardening

- David thanked Pat for arranging for the strimming to be undertaken & for her own efforts in mowing the grass.
- Pat informed the committee that some outside tables & chairs had been donated to the club.
- In planning for cutting back/pruning trees etc around the courts Pat pointed out that the tree with a major split needed to be dealt with. She suggested that the records be checked to ascertain whether a TPO had been placed on that tree.
- Pat had land registry maps showing all the trees etc around the courts/grounds which she handed over to Graham as secretary of the club.

11. Publicity

- No update in Tom's absence

12. Website

- Sarah confirmed that enhancements to the website were ongoing. She has been monitoring the use made of the enhancements to the on line booking system made earlier in the year. It was clear that session groups eg Tuesday, Saturday & Sunday were communicating via their group email systems rather than the on line booking route & on that basis she recommended the on line system be ceased. This was agreed.

13. Social events

- **Family Fun Day** – Sunday 4 September - it was agreed that an email will be sent to members nearer the time reminding them of the date etc. David will confirm the arrangements for the day which will mirror those in 2015.

14. Any Other Business

- **New tennis balls for Club sessions** - David recommended that early action be taken on this issue given the strength of support for this from the membership questionnaire results. The committee agreed and discussed in detail how this could be managed most effectively. It was agreed that a regular supply of new balls would be provided for club sessions. The arrangements would be closely monitored & any minor adjustments required introduced before finalising the longer term plans.

Date of Next Meeting

Wednesday 7 September 2016 at 7.30 pm