

# **Chipstead Place Lawn Tennis Club (CPLTC)**

## **Annual General Meeting (AGM)**

7.30 pm 17 March 2016

**In Attendance:** David Pettitt, Adam Reavely, Pat Udall, Nick Christian , Shirley Christian, , Magdalen Fry, John Maunder, Julie Brown, Graham Moore, Sarah Horton, Sandra Pease, Duncan Pease, Dick Thomson, Toni Backhouse, Barbara Chinner, Eduan du Toit

### **Item 1 – Welcome from the Chairman**

David Pettitt, Chairman, opened the meeting and welcomed everyone in attendance to the AGM.

### **Item 2 – Apologies for Absence**

Apologies were received from the following people:

Tom Robinson, Ian Hooper, Alan Burner, Tony Rowe

### **Item 3 – Minutes of AGM 19 March 2015 and Matters Arising**

Minutes had been circulated prior to the AGM.

Matters arising

- David Pettitt confirmed that the 2014 accounts were audited and as agreed at the 2015 AGM the committee subsequently approved the accounts.

Approval of minutes

Proposed by Julie Brown

Seconded by Dick Thomson

Approved unanimously

### **Item 4 – Chairman's Report (circulated)**

David referred to his report highlighting the key issues affecting the club over the last year, which had been circulated ahead of the meeting.

He then updated the meeting on developments concerning the Wellingtonia following agreement from the council that the tree could be felled. The club had obtained quotes from 4 companies to undertake the felling & removal of the tree from the grounds. The committee had met to review /assess the quotes & decide who to award the work to. Leaf matters were selected & a follow up meeting was held on site with the company to clarify the finer details of the work plan including Health & Safety

issues. Work was scheduled to start on Monday 11 April & due to be completed on Monday 18 April. The courts would be closed during this period, members would be informed of this & a letter to neighbours of the club would be delivered.

Once the work was completed the committee would turn its attention to the work which needed to be undertaken to repair court 1 plus the cleaning/respraying of all 4 courts to improve the playing surfaces.

David also expressed his thanks to committee members for their work over the year & to other members who has assisted during this period.

## **Item 5 – Proposals – Election of Committee Members**

David confirmed that all current committee members had agreed to stand for re-election namely:-

Chairman: David Pettitt

Membership Secretary: Ian Hooper

Club Secretary: Graham Moore

Treasurer: Julie Brown

Match Secretary: Pat Udall

Courts Secretary: John Maunder

Social Secretary/Child Protection Officer: Magdalena Fry

Coaching Co-ordinator: Shirley Christian

Publicity: Tom Robinson

Website/IT: Sarah Horton

Committee Member: Nick Christian

In the absence of any other nominations for committee roles it was agreed that the re-election of the above Committee members, to be voted on block, was

Proposed by Duncan Pease

Seconded by Barbara Chinner

Proposal carried unanimously

## **Item 6 – Team Captains Reports**

### **Ladies and Mixed Reports – Sandra Pease**

Summer 2015

Ladies 1: No wins and as a result relegated to Division 4

Ladies Mid-Week: Unable to provide full team and as a result are relegated

Winter 2015/16

Ladies 1: Won 2 , lost 2 remain in Division 6.

Ladies Vets : Won the Division

NB - Sandra reported that it was hoped to enter a 2<sup>nd</sup> team for winter 16/17

## **Men's Reports –David Pettitt, Nick Christian, Dick Thomson**

Summer 2015

Mens 1: Will remain in Division 4 for 2016

Mens 2: Will remain in current Division

Mens Vets: Won 3 but lost 2

Winter 2015/16

Mens 1: Remain in same division

Mens 2: Won 2 lost 2 - a very tight division

Men's Vets : Lost all 4 matches

## **Item 7 – Coaching and Junior Teams**

Adam Reavely reported that the coaching programme continues to thrive. The junior base is strong & links with Chevening, Amherst & Riverhead Schools are continuing to be enhanced. There was clear evidence that regular attendance at the coaching sessions enhanced individual performances & skills development.

Adam was considering further opportunities to expand the coaching/training programmes on offer at the club including :-

- introducing additional coaching sessions for adults covering beginners & team training including doubles tactics.
- Fitness & mobility training
- Buddy System for practice sessions.

David on behalf of the club thanked Adam for his sterling work over the year especially in developing junior players & confirmed that any viable enhancements he identified would be supported by the club.

## **Item 8 – Finances**

Julie Brown presented the 2015 accounts which had been audited and confirmed that overall the clubs finances remained in a healthy state.

The club had secured a £6K profit over the year & currently had £34K in cash. In terms of the LTA loan for the clubhouse build this was being repaid at the rate of £7K per year. Repayment will be completed in 31/2 years after which the clubs profits should increase significantly. This will enable the club to undertake additional maintenance/improvement work especially regarding the courts in the future.

Acceptance of the 2015 accounts was :-

Proposed by Shirley Christian

Seconded by Sarah Horton

Agreed unanimously

## **Item 9 – Subscriptions for 2016**

David referred to the subscription proposal document circulated ahead of the AGM which concluded that, to remain competitive with neighbouring clubs, subscriptions should remain frozen at 2015 rates for the coming year with the exception of a £5 increase to £135 in the rate for senior members paying after the early discount period ie end of April 16.

Following discussion the proposals for 2016 were

Proposed by Sarah Horton

Seconded by Magdalen Fry

This was agreed unanimously.

### **Item 10 – Maintenance**

John Maunder informed the meeting that an activity list had been formulated to capture maintenance jobs which needed to be progressed or options explored & many had been completed during the year. Members could inform John on an ongoing basis of any new tasks to be added to the list.

A working party was scheduled for Sunday 20 March & depending on numbers attending further progress may be made. He pointed out that moss on courts 3 & 4 remained a problem & another round of treatment/ power washing would be arranged.

David thanked John for his efforts over the year.

### **Item 11 – Club Social Tennis and Social Events**

David explained that the committee was, on a regular basis , discussing options to expand the club sessions to meet the changing needs of our members. There was now a regular Sunday session starting at 8am , Tuesday evening men's session continued to be well supported when weather conditions were acceptable but attendance at the Saturday pm session continued to be inconsistent. The coaching sessions being considered by Adam will hopefully assist matters but there was no guarantee.

The general view from the AGM was that if a demand for a session on a particular day/afternoon/ evening came to light this should be trialed providing it did not clash with prior tennis commitments.

Adam said that introducing round robin opportunities &/or ladders may further assist members

On the social front David referred to the very successful quiz held in January 16

Due to the large number of teams entering the quiz the venue had to be changed to the Holmesdale bowling clubs premises & the evening had been a great success. The next quiz is scheduled for June.

### **Item 12 – Website and Promotional Activities**

Sarah Horton informed the meeting that as well as updating the website pages during the year a number of enhancements had been made to the system. In particular all

club matches for the summer had been entered & scores could be entered by team captains on completion of the match.

Members were encouraged to bring to Sarah's attention any problems experienced accessing data on the site&/or any further enhancements which would be of benefit to members.

### **Item 13 – Any Other Business**

- **Club Bar** – David Pettitt informed the AGM that following a suggestion from a few members that the club should consider establishing a bar in the clubhouse to enhance the social facilities available to members & visitors this issue had been discussed at length at committee meetings. Overall there were major concerns in terms of the cost of establishing & running such a facility, level of useage by members, security and available space. He nevertheless wanted to obtain feedback from this meeting on this issue.  
The general views expressed mirrored those identified by the committee & it was agreed that this was not an opportune time to progress this matter further. The committee will, however, continue to keep this matter under review especially options short of a full bar facility.
- **Need for a Defibrillator at the club** – David explained that a member had suggested that the viability of purchasing a defibrillator to be housed at the club & training members how to use it should be investigated. That member has agreed to undertake some fact finding & report back to the committee so that the issue could be assessed. It was pointed out at this meeting that the cost of this equipment is £1K approx. & given the siting of the club it was questionable whether this was a viable option The matter will be considered further as & when the fact finding is completed.
- **Wimbledon Tickets** – Nick Christian informed the meeting that he had just received notification that the club would be offered 13 pairs of tickets for this years championship. The details would be made available on the website & club noticeboard to enable those members entitled to enter the draw to express their preferences. The closing date for applications would be April 17<sup>th</sup>.
- **Additional Heating in the Clubhouse** - Julie Brown pointed out that the current heaters did not seem to be powerful enough to heat the clubhouse when the weather was really cold. It was agreed that options for enhancing the heating should be explored.

David Pettit thanked everyone for attending and contributing to the AGM.

The meeting closed at 20.45